

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

February 24, 2015

CALL TO ORDER

The meeting was called to order at 4:58 p.m. by Board President Palacio. Other members in attendance were Ms. Amezcua and Mr. Richardson.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Ms. Miller, and Dr. Rodriguez. Mr. Dixon was absent from Board meeting.

CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 4:58 p.m. to consider student discipline, personnel matters, and negotiations.

Ms. Iglesias arrived at 5:05 p.m., during Closed Session.

Mr. Hernández arrived at 5:25 p.m., during Closed Session.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:04 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Damian Cortez, fifth-grade student at Pio Pico Elementary School.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 4-0, the Board took action to appoint Wes Kriesel to the position of Coordinator of Student Achievement.

Moved:	Palacio	_____	Iglesias	_____	Amezcu	_____	Richardson	<u> X </u>	Hernández	_____
Seconded:	Palacio	_____	Iglesias	<u> X </u>	Amezcu	_____	Richardson	_____	Hernández	_____
Ayes:	Palacio	<u> X </u>	Iglesias	<u> X </u>	Amezcu	<u> X </u>	Richardson	<u> X </u>	Hernández	_____
Noes:	Palacio	_____	Iglesias	_____	Amezcu	_____	Richardson	_____	Hernández	_____
Final Vote:	Ayes	<u> 4 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	<u> 1 </u>		

By a vote of 5-0, the Board took action to appoint Kelli R. Levanger to the position of Lead Internal Auditor.

Moved:	Palacio	_____	Iglesias	_____	Amezcu	_____	Richardson	<u> X </u>	Hernández	_____
Seconded:	Palacio	_____	Iglesias	_____	Amezcu	<u> X </u>	Richardson	_____	Hernández	_____
Ayes:	Palacio	<u> X </u>	Iglesias	<u> X </u>	Amezcu	<u> X </u>	Richardson	<u> X </u>	Hernández	<u> X </u>
Noes:	Palacio	_____	Iglesias	_____	Amezcu	_____	Richardson	_____	Hernández	_____
Final Vote:	Ayes	<u> 5 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	_____		

HIGH SCHOOL STUDENT AMBASSADORS

Century - Susana Munguia; Godinez - Paloma Dueñas; Griset Academy - Denyse Paredes; Middle College - Pablo Jimenez; Santa Ana - Hanna Galvan

Students' provided highlights to the Board of current events, information, and activities at their respective school sites.

RECOGNITIONS / ACKNOWLEDGMENTS

Orange County Law Enforcement Explorer Advisor Association (OCLEEEA) - Police Explorer Graduation

Dr. Hector Rodriguez, Chief of School Police recognized SAUSD students who graduated from the Explorer program.

Certificated Employee of the Month for February 2015, Marleen Wallstedt

Mrs. Longacre, Jackson Elementary Principal introduced Ms. Marleen Wallstedt. Ms. Wallstedt was selected as the Certificated Employee of the month of February because of her high expectations and ability to effectively teach all students, regardless of challenges they have endured before landing in her class.

Classified Employee of the Month for February 2015, Marco Melgar

Mrs. Longacre, Jackson Elementary Principal introduced Mr. Marco Melgar. Mr. Melgar was selected as the Classified Employee of the month of February because of the quality of his work in maintaining a safe, clean, and orderly campus.

Coach Jeffrey Watts of Segerstrom High School Received 500th Win in His Coaching History with the Segerstrom Varsity Girls' Basketball Team

Mr. McCulloch, Segerstrom High School Principal introduced Mr. Jeffrey Watts who was acknowledged for the success of his 500th win.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report with a brief update on the continued LCAP All Eyes on Learning Parent meetings. He thanked the Santa Ana Public Schools Foundation for facilitating a field trip for 450 students to Cinemark Century Stadium 25 in Orange to see the movie *Spare Parts*. Dr. Miller mentioned that the Santa Ana High School Jazz Ensemble performed for educational leaders at the Education Research and Development Institute Conference in Newport Beach. He concluded his report by announcing Read Across America Day on Monday, March 2, 2015.

PUBLIC PRESENTATIONS

Mario Cervantes and Paul Zive addressed the Board related to Class Size Reduction at Willard Intermediate School.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.4 Approval of Consultant Agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for February 25, 2015 through May 31, 2015
- 1.12 Authorization to Utilize California Multiple Award Schedule Contract with NexusIS, Inc., for Purchase of Networking Equipment Supplies Districtwide
- 1.13 Authorization to Utilize California Multiple Award Schedule Contract with Xerox, Inc., for the Lease of High Speed Duplication Equipment for Publications

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Regular Board Minutes - February 10, 2015
- 1.2 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School- Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.5 Approval of Memorandum of Understanding with WestEd and S.D. Bechtel, Jr. Foundation for Evaluation and Technical Assistance of Math in Common
- 1.6 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of January 28, 2015 through February 10, 2015
- 1.7 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

328489 - Mendez
For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 18, 2015.
- 1.8 Approval of Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year
- 1.9 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of January 28, 2015 through February 10, 2015
- 1.10 Ratification of Expenditure Summary and Warrant Listing for Period of January 28, 2015 through February 10, 2015
- 1.11 Approval of Disposal of Used Vehicles
- 1.14 Adoption of Resolution 14/15-3046 - Proclaiming March 2 - 6, 2015, as National School Breakfast Week
- 1.15 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.16 Approval of Revised Job Description: Assistant Director of Information Technology
- 1.17 Adoption of Resolution No. 14/15-3044 - Authorization of a Board Members' Absence from Board Meetings

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.4 Approval of Consultant Agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for February 25, 2015 through May 31, 2015

It was moved by Mr. Hernández, seconded by Ms. Iglesias, and carried 5-0, to approve the consultant agreement between Kaplan K12 Learning Services, LLC and Saddleback High School for February 25, 2015 through May 31, 2015.

1.12 Authorization to Utilize California Multiple Award Schedule Contract with NexusIS, Inc., for Purchase of Networking Equipment Supplies Districtwide

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 5-0, to authorize staff to utilize the California Multiple Award Schedule Contract No. 3-09-70-0163AE with NexusIS, Inc., for the purchase of network equipment and supplies.

1.13 Authorization to Utilize California Multiple Award Schedule Contract with Xerox, Inc., for the Lease of High Speed Duplication Equipment for Publications

It was moved by Mr. Hernández, seconded by Ms. Amezcua, and carried 5-0, to authorize staff to utilize the California Multiple Award Schedule Contract No. 3-01-36-0030A with Xerox, Inc., for the lease of high speed duplication equipment for Publications.

PRESENTATIONS

California Office to Reform Education Overview

Dr. Rodriguez, Assistant Superintendent, Teaching and Learning provided an overview of continual accountability on both the academic and social emotional needs of students and flexibility of funding to support key priorities.

University of California/California State University Minimum Course A-G Requirements

Ms. Miller, Assistant Superintendent, Secondary Education provided information on graduation requirements.

REGULAR AGENDA - ACTION ITEMS

2.0 REQUEST FOR WAIVER OF NO CHILD LEFT BEHIND REQUIREMENTS THROUGH THE US DEPARTMENT OF EDUCATION AND THROUGH ASSOCIATION WITH OTHER CALIFORNIA OFFICE TO REFORM EDUCATION DISTRICTS

It was moved by Ms. Amezcua, seconded by Mr. Hernández, and carried 5-0, to affirm their prior request of the U.S. Department of Education to renew the waiver of the NCLB requirements for the 2015-18 school years.

3.0 APPROVAL OF ADVANCED PLACEMENT COMPUTER SCIENCE A COURSE FOR HIGH SCHOOL STUDENTS

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve the Advanced Placement Computer Science A course for high school students.

4.0 APPROVAL OF ETHNIC STUDIES COURSE FOR HIGH SCHOOL STUDENTS

It was moved by Ms. Iglesias, seconded by Mr. Richardson, and carried 3-2, Ms. Amezcua and Mr. Hernández dissenting, to table this item until March 10, 2015.

5.0 APPROVAL OF SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH - CODING COURSE FOR INTERMEDIATE SCHOOL STUDENTS

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 5-0, to approve the Science, Technology, Engineering, Art, and Math - Coding course for intermediate school students.

6.0 APPROVAL OF SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH - DIGITAL MEDIA COURSE FOR INTERMEDIATE SCHOOL STUDENTS

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 5-0, to approve the Science, Technology, Engineering, Art, and Math - Digital Media course for intermediate school students.

7.0 APPROVAL OF SCIENCE, TECHNOLOGY, ENGINEERING, ART, AND MATH - SOFTWARE APPLICATIONS GOOGLE/MICROSOFT CERTIFICATION COURSE FOR INTERMEDIATE SCHOOL STUDENTS

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 5-0, to approve the Science, Technology, Engineering, Art, and Math - Software Applications Google/Microsoft Certification course for intermediate school students.

8.0 APPROVAL OF SUBMISSION OF PART II 2014-15 CONSOLIDATED APPLICATION FOR FUNDS TO CALIFORNIA STATE DEPARTMENT OF EDUCATION

It was moved by Mr. Richardson, seconded by Ms. Amezcua, and carried 5-0, the approval for submission to the California State Department of Education the 2014-15 Consolidated Application (ConApp), Part II for funding categorical aid programs.

9.0 APPROVAL OF FINAL SCHOOLWIDE SINGLE PLANS FOR STUDENT ACHIEVEMENT FOR 2014-15 SCHOOL YEAR

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 4-0, Ms. Iglesias not present, to approve the final School-wide Single Plans for Student Achievement for the 2014-15 school year.

10.0 AUTHORIZATION TO AWARD A CONTRACT FOR PURCHASE OF REFRIGERATED DELIVERY TRUCKS FOR NUTRITION SERVICES TO INLAND KENWORTH US, INC.

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 4-0, Ms. Iglesias not present, to authorize staff to award a contract for the purchase of six refrigerated delivery trucks to Inland Kenworth US, Inc., pursuant to Bid No. 12-15.

11.0 APPROVAL OF THE AGREEMENT TO INDEMNIFY, WAIVE, AND RELEASE SUCCESSOR AGENCY TO THE FORMER COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SANTA ANA REGARDING RETRO-ACTIVE PASS-THROUGH OBLIGATIONS

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 4-0, Ms. Iglesias not present, to table this item until March 10, 2015.

12.0 APPROVAL TO APPOINT THE SAUSD ASSISTANT SUPERINTENDENT-SCHOOL PERFORMANCE AND CULTURE AND APPROVAL OF EMPLOYMENT AGREEMENT

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-0, Ms. Iglesias not present, to approve the recommendation of Lucinda Pueblos, Assistant Superintendent, School Performance and Culture and approve the employment agreement with SAUSD.

13.0 APPROVAL OF 2015 REPRESENTATIVES TO DELEGATE ASSEMBLY FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION REGION 15

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to approve representatives Bonnie Castrey-Huntington Beach Union HSD, Jeff Cole-Anaheim City School District, Robert A. Singer-Fullerton Jt. Union HSD, and Dolores Winchell-Saddleback Valley USD to the Delegate Assembly for California School Boards Association (CSBA) Region 15.

14.0 BOARD POLICY 3100 - BUDGET

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to adopt the revised existing Board Policy 3100 - Budget.

BOARD AND STAFF REPORTS/ACTIVITIES

Ms. Iglesias

- Attended the Valley High School Talent Show.

Mr. Palacio


- Attended the 2015 Winter Explorer Academy Graduation on Monday, February;
- Announced his participation in Read Across America Day at Heroes Elementary School, Monday March 2, 2015;
- Excited to announce that the Godinez Fundamental High School Boys Varsity Basketball team beat El Toro High School, 50 to 42 at the CIF playoff game this evening.

ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned by Mr. Richardson at 8:50 p.m. in memory of Henry Segerstrom.

The next Regular Meeting will be held on Tuesday, March 10, 2015, at 6:00 p.m.

ATTEST:



Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

1 RESOLUTION NO. 14/15-3046
2 BOARD OF EDUCATION
3 SANTA ANA UNIFIED SCHOOL DISTRICT
4 ORANGE COUNTY, CALIFORNIA
5

6 **Proclamation Declaring National School Breakfast Week - March 2-6, 2015**
7

8 WHEREAS, the School Breakfast Program has served our nation
9 admirably since it was permanently established in 1989; and
10

11 WHEREAS the School Breakfast Program is dedicated to the health and
12 well-being of our nation's children; and
13

14 WHEREAS the School Breakfast Program joins and has been joined
15 through the years by many other excellent child nutrition programs; and
16

17 WHEREAS there is evidence of continued need for nutrition education
18 and awareness of the value of school nutrition programs; and
19

20 WHEREAS Nutrition Services is dedicated to supporting education by
21 serving healthy meals to the students of Santa Ana; and
22

23 NOW THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School
24 District's Board of Education declares March 2-6, 2015, as "NATIONAL SCHOOL
25 BREAKFAST WEEK" and devote this week to the recognition of the dedicated and
26 hardworking people who make the School Breakfast Program a reality in their
27 community schools, and I encourage all residents of the City of Santa Ana to
28 become aware of the solid foundation for learning provided by a nutritious
29 School Breakfast.
30

31 Upon motion of Member Richardson and duly seconded,
32 the foregoing Resolution was adopted by the following vote:
33

34 AYES: **John Palacio, Cecilia Iglesias, Valerie Amezcua, Jose A. Hernandez,**


35 NOES: - **and Rob Richardson**


36 ABSENT: -
37
38

1 STATE OF CALIFORNIA)
2) SS:
3 COUNTY OF ORANGE)
4

5 I, John Palacio, President of the Board of Education of the Santa Ana
6 Unified School District of Orange County, California, hereby certify that the
7 above and foregoing Resolution was duly adopted by the said Board at a
8 regular meeting thereof held on the 24th day of February, 2015, and passed by
9 a vote of 5-0 said Board.

10
11 IN WITNESS WHEREOF, I have hereunto set my hand this 24 day of
12 February, 2015.

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14 
15 _____
16 John Palacio,
17 President of the Board of Education
18 Santa Ana Unified School District

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20 
21 _____
22 Cecilia Iglesias,
23 Vice President of the Board of Education
24 Santa Ana Unified School District

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CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - February 24, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Barden, Judith	Coordinator BTSA Induction Program	K-12 Curriculum Instruction/Staff Development	June 30, 2015		Retirement - 20 years
Bluel, Karen	Teacher	Valley	June 19, 2015		Retirement - 29 years
Bruns, Rodney	Teacher	Carr	June 19, 2015		Retirement - 41 years
Dreng, Karen	Teacher	Willard	June 19, 2015		Retirement - 28 years
Eberhardt, Jolaine	Nurse	Pupil Support Services	June 19, 2015		Retirement - 14 years
Fortunato, Deborah	Teacher	Muir	June 19, 2015		Retirement - 36 years
Hamacek, Jerry	Program Specialist	Special Education	June 30, 2015		Retirement - 32 years
Kusiak, Vivian	Teacher	Monte Vista	June 19, 2015		Retirement - 38 years
Lopez-O'Rourke, Rosa	Psychologist	Psychological Services	June 30, 2015		Retirement - 38 years
Natale, Adrienne	Teacher	McFadden	June 19, 2015		Retirement - 27 years
Reed, Diane	Counselor	Godinez	June 19, 2015		Retirement - 36 years
Riley, Claudia	Teacher	Diamond	June 19, 2015		Retirement - 28 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS (Continued)					
Shera-Lander, Joan	Psychologist	Psychological Services	June 19, 2015		Retirement - 27 years
Swift, Meredith	Teacher	Greenville	June 19, 2015		Retirement - 30 years
Tkach, Diane	Teacher	Greenville	June 19, 2015		Retirement - 18 years
RESIGNATIONS					
Bickham, Karen	Teacher	Sierra	June 19, 2015		Personal - 1 year
Calore, Sarah	Teacher	Washington	June 19, 2015		Family responsibilities - 1 year
Craycroft, Cheryl	Teacher	Santiago	June 19, 2015		Returning to school, family responsibilities - 1 year
Diaz Millan, Ana	Teacher	Lincoln	June 19, 2015		Other - 2 years
Gardea, Jesenia	Teacher	Heninger	June 19, 2015		Personal - 2 years
Koopman, Lynsey	Teacher	Edison	June 19, 2015		Personal - 3 years
Oliver, Lisa	Teacher	Segerstrom	June 19, 2015		Family responsibilities - 2 years
Ruvalcaba, Jorge	Teacher	Spurgon	June 19, 2015		Personal - 2 years
Ventuleth, Whitney	Teacher	Sierra	June 19, 2015		Personal - 2 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS (Continued)					
Yu, Jane	Teacher	Mitchell	February 9, 2015		Returning to school, personal - 4 years
NEW HIRES/RE-HIRES					
Tripp, Daryl	Teacher	McFadden	February 12, 2015		New Hire - Temporary 44920
LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Ibanez, Amanda	Teacher	Godinez	February 6, 2015	June 19, 2015	Child Care
Parrish, Brenda	Teacher	Alternative Education	August 27, 2015	June 17, 2016	Child Care
39-MONTH REEMPLOYMENT					
Goldberg-Patton, Andrea	Teacher	Thorpe	February 11, 2015	May 11, 2018	
Post, Robin	Teacher	Madison	February 5, 2015	May 5, 2018	
EXTRA DUTY 2014-15					
Bluel, Karen	Teacher	Valley	February 2, 2015	June 19, 2015	Extra Period
Crewe, Dominic	Teacher	Valley	February 2, 2015	June 19, 2015	Extra Period
Shimasaki, Darren	Teacher	Valley	February 2, 2015	June 19, 2015	Extra Period

Mark A. McKinney, Associate Superintendent, Human Resources

**Personnel Calendar
 Board Meeting - February 24, 2015
 CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2014-15 (Continued)					
Su, Jennifer	Teacher	Valley	February 2, 2015	June 19, 2015	Extra Period
EXTRA DUTY 2014-15 (CORRECTION)					
McCabe, Rosemarie	Teacher	Sierra	September 2, 2014	June 19, 2015	Extra Period
FALL SPORTS 2014-15					
Lammers, Frederick	Head Coach	Valley	2014-15		Water Polo (Boys)
WINTER SPORTS 2014-15					
Pesak, Rod	Assistant Coach	Saddleback	2014-15		Wrestling (Boys)

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Advanced Placement (AP) Tutoring (Correction previously approved July 22, 2014)	Santa Ana	Title I	From \$13,600 to \$23,600	September 2, 2014
After School Intervention	Spurgeon	Core-Title I	\$40,500	February 25, 2015
After School Tutoring	Harvey	Title I	\$16,320	February 25, 2015
After School Tutoring - Certificated	Diamond	Title I	\$5,000	February 25, 2015
After School Vietnamese Heritage Language Program	English Learner Programs and Student Achievement	Title I	\$8,100	February 25, 2015
Chapman University: Supervisor Instructor/Clinical Instructor (Ratification)	Special Education	Special Education	\$313	September 1, 2014
District Writing Assessment Scorers Grades 6-12 Retired Teachers	English Learner Programs and Student Achievement	Title I	\$3,600	February 25, 2015
Early Childhood Education	Early Childhood Education	State	\$5,000	February 25, 2015
Early Childhood Education Program	Early Childhood Education	Proposition 10	\$31,345	February 26, 2015
Intervention Planning	Spurgeon	Core-Title I	\$5,300	February 25, 2015
RTC Kindergarten Spring Spanish Testing - Short Term Certificated Substitutes	Testing Center, English Learner Programs	LCAP	\$16,000	March 1, 2015
Saturday Science, Social Studies and Art Academy Program Planning (Ratification)	Mendez	Title I	\$5,000	January 28, 2015
Technology Planning	Learning Innovation with Technology	Two-Way Digital	\$7,000	February 25, 2015

**Board Meeting
 February 24, 2015**

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Alvarado, Tulia	Sr. Fd. Svc. Wkr. Transportation Scheduler	Sierra Transportation Dept.	December 1, 2014			15 years
Garrow, Debra			April 24, 2015			26 years, 10 months
Jimenez, Patricia	Sch. Off. Mgr. Elem.	Hoover	June 30, 2015			35 years, 10 months
Noda, Pilar	Secretary	PSS	June 30, 2015			18 years, 7 months
Pimentel, Patricia	Activity Supervisor	Heroes	October 7, 2015			24 years, 7 months
RESIGNATIONS						
Muñoz, Liliana	SSP Sp. Ed.	Jefferson	January 30, 2015			2 years, 4 months/To Sub. Teach for SAUSD
Quiroz, Dianne	Instr. Asst. Sev. Dis.	Muir	February 4, 2015			Personal - 1 year, 4 months
Rabadan, Joksan	After School IP	Jefferson	January 30, 2015			Personal - 1 month
Simon, Anabel	After School IP	Harvey	February 6, 2015			Personal - 1 month

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ABSENCES (3 to 20 duty days) - Without Pay						
Galvan, Andrea	Speech Language Pathology Assistant	Remington	February 19, 2015	May 14, 2015		Personal
Montoya, Corina	Teacher Aide	ECE	February 24, 2015	March 23, 2015		Personal
LEAVE (21 duty days or more) - Without Pay						
Serrano, Maria	Head Start Teacher	Child Dev.	January 28, 2015	May 8, 2015		Correction of Date
PROBATIONARY APPOINTMENTS						
Acevedo, Stephanie	After School IP	Various School Sites	February 3, 2015		16/1	
Acevedo-Perez, Julio	Site Coordinator	Davis	February 9, 2015		\$25	
Aviles, Frankie	Custodian	Bldg. Svcs.	January 28, 2015		23/1 + Diff.	
Bahena, Miguel	After School IP	Santiago	January 8, 2015		16/1	
Colli, Victor	SSP Sp. Ed.	Godinez	February 3, 2015		19/1	
Curiel, Alexander	After School IP	Various School Sites	February 9, 2015		16/1	
Diaz, Elizabeth	After School IP	Various School Sites	February 4, 2015		16/1	
Diaz Ponce, Bianca	After School IP	Various School Sites	February 2, 2015		16/1	
Guadarrama Valencia, Guadalupe	Custodian	Bldg. Svcs.	January 28, 2015		23/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - February 24, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Guerrero, Elideth	Teacher Aide	Child Dev.	February 11, 2015		10/1	
	Occupational					
Henderson, Cheryl	Therapist	Speech Dept.	February 20, 2015		56/1	
Hernandez, Lilian	Preschool Teacher	ECE	February 9, 2015		IIC/1	
		Various				
Navarro, Breann	After School IP	School Sites	February 9, 2015		16/1	
Orizabal, Elizabeth	Preschool Teacher	ECE	February 17, 2015		IIIC/1	
Osornio Vazquez, Raymundo	Custodian	Bldg. Svcs.	January 28, 2015		23/1	
		Various				
Rivera, Jessica	After School IP	School Sites	January 3, 2015		16/1	
Rodriguez-Sandoval, Guadalupe	Preschool Teacher	ECE	February 9, 2015		IIIB/1	
		Various				
Singsay, Jennie	After School IP	School Sites	February 2, 2015		16/1	
Serna Laris, Nancy	After School IP	Various School Sites	February 9, 2015		16/1	
PROMOTIONAL APPOINTMENT						
Schneider, Kathleen	Department Specialist	PSS	February 25, 2015		28/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - February 24, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RECLASSIFICATION						
Chavez, Robert	Asst. Dir., Tech. Innovation Services - Network Support	Technology Innovation Services	February 11, 2015		Level 38/3	From Manager of Network Computer Services to Assistant Director, Technology Innovation Services - Network Support
REASSIGNMENTS (Change of work site)						
Chavez Montero, Jesus	After School IP	King	January 28, 2015			From McFadden to King
Perez, Donna	Instr. Asst Sev. Dis.	McFadden	December 15, 2014			From Willard to McFadden
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Alvarado, Angelica	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	February 2, 2015	March 31, 2015	13/6	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Bolaños Nieto, Alberto	Construction Admin. Tech.	Facilities Dept.	February 1, 2015	February 27, 2015	40/3	
Cervantes, Rosalba	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	January 5, 2015	January 7, 2015	13/6	
Cordon, Avely	Registrar Inter.	Spurgeon	January 28, 2015	February 20, 2015	24/6	
Gonzalez, Maria	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	February 2, 2015	March 31, 2015	13/6	
Guevara, Luz	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	February 1, 2015	March 31, 2015	13/6	
Hernandez, Kathleen	Facilities Planning Tech.	Facilities Dept.	February 1, 2015	February 27, 2015	30/3	
Maciel, Elizabeth	Sch. Off. Asst. Sec.	Century	February 2, 2015	February 27, 2015	24/5	
Sanchez, Brenda	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	January 2, 2015	March 31, 2015	15/5	
Sanchez, Maria	Fd. Svc. Spvr. Elem.	Nutrition Svcs.	January 26, 2015	February 27, 2015	15/6	
ACTIVITY SUPERVISORS						
Abang, Jasper	Activity Supervisor	Segerstrom	February 9, 2015		10/1	
Bishop, Courtland	Activity Supervisor	Esqueda	February 12, 2015		10/1	
Caceres, Maritza	Activity Supervisor	Jefferson	February 9, 2015		10/1	
Casillas, Blanca	Activity Supervisor	Santiago	February 9, 2015		10/1	
Jimenez, Stephanie	Activity Supervisor	Muir	February 9, 2015		10/1	
Lopez, Rocio	Activity Supervisor	Villa	February 9, 2015		10/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS (Continuation)						
Luna, Reyna	Activity Supervisor	Carver	February 9, 2015		10/1	
Munoz, Maria	Activity Supervisor	Heroes	February 25, 2015		10/1	
Navarro Pinonez, Gonzalo	Activity Supervisor	Washington	February 9, 2015		10/1	
SUBSTITUTES						
	Alarm					
Grimshaw, Danielle	Monitor/Dispatcher		February 6, 2015		22/1	
Lenhoff, Deborah	Payroll Specialist		February 9, 2015		37/6	
Lopez, Priscilla	Clerical		February 9, 2015		20/1	
Nguyen-Tran, Hollie	Clerical		February 9, 2015		20/1	
Razon, Anthony	SLPA		February 2, 2015		19/1	
Rodriguez, Janet	Clerical		January 20, 2015		20/1	
Rodriguez, Jose	Maintenance Worker		January 20, 2015		23/1	
Saucedo, Enrique	Custodian		January 20, 2015		23/1	
Stamegna, Nicole	Clerical		February 9, 2015		20/1	
SHORT TERM ASSIGNMENT						
	Student Records Technician	PSS	February 25, 2015	June 30, 2015	31/6	Not to exceed 40 hours
Marquez, Omar						

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST						
Aguilar, Maurice	Asst. Basketball Coach (Boys)	Santa Ana	November 24, 2014		\$18.98	
Amezcuca, Carlos	Asst. Soccer Coach (Boys)	Saddleback	November 24, 2014		\$20.38	
Andrade, Aida	Asst. Basketball Coach (Girls)	Valley	November 24, 2014		\$18.98	
Apodaca, Donald	Asst. Wrestling Coach (Boys)	Segerstrom	November 24, 2014		\$18.98	
Barnes, Calvin Jr.	Asst. Basketball Coach (Girls)	Santa Ana	November 24, 2014		\$18.98	
Benitez, Ulises	Asst. Basketball Coach (Boys)	Valley	November 24, 2014		\$18.98	
Bitun, Rialou	Asst. Wrestling Coach (Girls)	Santa Ana	November 24, 2014		\$20.38	
Calderon, Gabriel	Asst. Basketball Coach (Boys)	Saddleback	November 24, 2014		\$18.98	
Carrillo, Ricardo	Asst. Soccer Coach	Valley	November 24, 2014		\$18.98	
Casarez, Ariel	Asst. Wrestling Coach	Valley	November 24, 2014		\$18.98	
Chavez, Israel	Asst. Wrestling Coach	Segerstrom	November 24, 2014		\$18.98	
Cisneros, Edgar	Asst. Wrestling Coach (Boys)	Santa Ana	November 24, 2014		\$18.98	
Cornejo, Edwin	Asst. Soccer Coach (Girls)	Segerstrom	November 24, 2014		\$20.38	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Cruz, Joel	Head Coach Soccer (Girls)	Santa Ana	November 24, 2014		\$25.47	
Cruz, Maer	Asst. Waterpolo Coach (Girls)	Santa Ana	November 24, 2014		\$18.98	
Deaquino, Roberto	Asst. Soccer Coach (Boys)	Valley	November 24, 2014		\$18.98	
Flores, Ricardo	Asst. Soccer Coach (Boys)	Valley	November 24, 2014		\$18.98	
Fonseca, Reyna	Asst. Soccer Coach (Girls)	Santa Ana	November 24, 2014		\$18.98	
Fonseca, Yesenia	Asst. Soccer Coach (Girls)	Santa Ana	November 24, 2014		\$18.98	
Fulford, Tracy	Asst. Basketball Coach (Boys)	Segerstrom	November 24, 2014		\$20.38	
Fulford, Tracy	Asst. Basketball Coach (Girls)	Segerstrom	November 24, 2014		\$20.38	
Gallegos, Cesar	Asst. Wrestling Coach (Boys)	Valley	November 24, 2014		\$18.98	
Garcia, Art	Head Coach Wrestling (Boys)	Saddleback	November 24, 2014		\$23.73	
Gardener, Prentice	Asst. Basketball Coach (Girls)	Santa Ana	November 12, 2014		\$18.98	
Gibson, Derrion	Asst. Basketball Coach (Boys)	Saddleback	November 24, 2014		\$18.98	
Godinez, Rodolfo Jr.	Asst. Soccer Coach	Saddleback	November 24, 2014		\$18.98	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Gonzalez, Francisco	Asst. Waterpolo Coach (Girls)	Saddleback	November 24, 2014		\$18.98	
Gonzalez Sanchez, Roberto	Asst. Soccer Coach (Boys)	Santa Ana	November 24, 2014		\$18.98	
Gutierrez, Danny	Asst. Cross Country	Santa Ana	August 25, 2014		\$18.98	
Hall, Troy	Asst. Basketball Coach (Boys)	Santa Ana	November 24, 2014		\$18.98	
Heiland, Danielle	Head Coach Waterpolo (Boys)	Santa Ana	November 24, 2014		\$23.73	
Hernandez, Luis	Asst. Wrestling Coach (Girls)	Santa Ana	November 24, 2014		\$18.98	
Herrera, Manny	Asst. Basketball Coach	Saddleback	November 24, 2014		\$18.98	
Huynh, Tommy	Asst. Soccer Coach	Valley	November 24, 2014		\$18.98	
Izquierdo, Cynthia	Asst. Soccer Coach (Boys)	Segerstrom	November 24, 2014		\$18.98	
Jacobo, Sonia	Asst. Soccer Coach	Saddleback	November 24, 2014		\$18.98	
Justo, Rodolfo	Asst. Wrestling Coach	Godinez	November 24, 2014		\$18.98	
Justo, Sesar	Asst. Wrestling Coach	Godinez	November 24, 2014		\$18.98	
Lara, Daniel	Asst. Basketball Coach	Saddleback	November 24, 2014		\$18.98	
Levin, Daniel	Asst. Soccer Coach (Boys)	Segerstrom	November 24, 2014		\$18.98	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - February 24, 2015**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Lopez, David	Head Coach Soccer (Girls)	Saddleback	November 24, 2014		\$25.47	
Lopez, Martel	Asst. Basketball Coach	Santa Ana	November 18, 2014		\$18.98	
Luviano, Genesis	Asst. Waterpolo Coach (Boys)	Valley	October 13, 2014		\$18.98	
Luviano, Genesis	Asst. Waterpolo Coach (Girls)	Valley	November 24, 2014		\$18.98	
Maldonado, Christopher	Asst. Basketball Coach (Boys)	Valley	November 24, 2014		\$18.98	
Martin, Roberto	Asst. Basketball Coach	Valley	November 24, 2014		\$18.98	
Martinez, Freddy	Head Coach Basketball (Girls)	Saddleback	November 24, 2014		\$23.73	
Martinez, Yobany	Head Coach Soccer	Valley	November 24, 2014		\$25.47	
Morley, Christopher	Asst. Basketball Coach (Boys)	Saddleback	October 10, 2014		\$18.98	
Nava, Imelda	Head Coach Soccer (Girls)	Seegerstrom	November 24, 2014		\$23.73	
Navarro, Charles	Asst. Basketball Coach (Boys)	Saddleback	November 24, 2014		\$18.98	
Nunez, Alvaro	Asst. Basketball Coach (Girls)	Valley	November 24, 2014		\$20.38	
Perkins, Andrew	Asst. Football Coach	Valley	September 24, 2014		\$23.73	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 24, 2015

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Pineda, Jesus	Asst. Soccer Coach (Boys)	Valley	November 24, 2014		\$18.98	
Ramires, Enrique	Asst. Soccer Coach	Segerstrom	November 24, 2014		\$18.98	
Rea, Francisco	Asst. Soccer Coach (Boys)	Santa Ana	November 24, 2014		\$18.98	
Robles, Gillian	Asst. Waterpolo Coach	Segerstrom	December 8, 2014		\$18.98	
Rodriguez Escobedo, Ana	Asst. Basketball Coach (Girls)	Valley	November 24, 2014		\$18.98	
Silva, Miguel	Asst. Soccer Coach	Santa Ana	November 24, 2014		\$18.98	
Silvas, Alfonso	Asst. Soccer Coach (Boys)	Segerstrom	November 24, 2014		\$18.98	
Simonds, Joel	Head Coach Basketball (Boys)	Saddleback	November 24, 2014		\$23.73	
Tenorio, Rafael	Asst. Wrestling Coach	Santa Ana	November 18, 2014		\$18.98	
Truong, Hai	Asst. Basketball Coach (Girls)	Saddleback	November 24, 2014		\$18.98	
Zuniga, Eric	Asst. Soccer Coach (Boys)	Saddleback	November 24, 2014		\$18.98	
Zuniga-Magno, Oscar	Asst. Soccer Coach	Saddleback	November 24, 2014		\$20.38	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

Board of Education
Minutes
February 24, 2015

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TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Child Care/Parent Tech Academy	Learning Innovation with Technology	Two-Way Digital	\$530	February 25, 2015
Classified Extra Duty - Parent Education	Diamond	Title I	\$800	February 25, 2015
Clerical Support	Heninger	General Funds	\$3,000	February 25, 2015
Cultural Enrichment Field Trip	Segerstrom	Title I	\$3,900	February 25, 2015
Extra Duty - Best Practices for Behavior Trainings (Ratification)	Support Services	Special Education	\$200	March 26, 2014
Extra Duty - Classified	MAA/Pupil Support Services	MAA/Medi-Cal	\$1,000	February 25, 2015
Parent Literacy Conference	King	Title I	\$800	February 25, 2015
Parent Meetings for Gifted Students - Childcare	GATE	Title I	\$1,000	February 25, 2015
Parent Meetings for Gifted Students - Translation	Educational Services - GATE	GATE Unrestricted	\$1,000	February 25, 2015
RTC Kinder Spring Spanish Testing - Short Term Classified Subs	Registration and Testing Center, EL Programs Department	LCAP	\$5,900	March 1, 2015
Student Supervision In Computer Labs	Washington	Title I	\$4,000	February 25, 2015



SANTA ANA UNIFIED SCHOOL DISTRICT

ASSISTANT DIRECTOR OF INNOVATION SERVICES – INFORMATION TECHNOLOGY SUPPORT

JOB SUMMARY:

Under the direction of the Director of Technology Innovation Services and/or designee is responsible for providing leadership in the planning, development, implementation, and administration of information technology and services to support instructional, student services, administrative, and operational programs and services district wide, including administrative and educational computing systems, technical support services, computer software and hardware acquisition, computer system design and installation. Effectively direct, manage, coordinate, and supervise the Technology Innovation operations district-wide; formulate, interpret and administer policy and procedures.

REPRESENTATIVE DUTIES:

- Provide information technology leadership to support instructional, student services, administrative, and operational programs and services district wide. **E**
- Foster collaboration across functional areas to identify, develop and promote superior information technology solutions to improve the excellence and continuity of District-wide programs and services to ensure student access and success. **E**
- Lead to provide exceptional customer service and end-user support for application systems by analyzing, diagnosing, trouble-shooting, escalating, and driving issues to resolution. **E**
- Assist in providing planning, organize, control, and direct District-wide operations and activities of the District Technology Innovation Services including the development, design, operation, analysis, modification, maintenance, and repair technology systems, software, databases, applications and security; assure optimal allocation of information technology systems, resources and personnel; assure related activities comply with established standards, requirements, laws, codes, rules, regulations, policies and procedures. **E**
- Coordinate with District administrators to define information goals, establish priorities, and establish a system of controls. **E**
- Coordinate and direct resources, personnel, communications, programs, fiscal functions and projects to meet District-wide technology needs and ensure smooth and efficient technology activities; direct the design, development and implementation of Department programs, projects, functions, services, goals, objectives, systems and activities, establish and maintain Department timelines and priorities. **E**

**ASSISTANT DIRECTOR OF INNOVATION SERVICES – INFORMATION
TECHNOLOGY SUPPORT (CONTINUED)****REPRESENTATIVE DUTIES: (continued)**

- Monitor and analyze District-wide information, technology programs, systems, functions, and activities related to application support including: student records, student attendance, personnel, payroll, warehouse, accounting/general ledger, and purchasing systems for financial and operational efficiency and effectiveness; respond to administrative input concerning Department needs; direct the development and implementation of policies, procedures and programs to enhance the financial and operational efficiency and effectiveness of the District. **E**
- Assist in providing planning, organize, control and direct the design, set-up, development and modification of computer, telecommunication and network systems, District websites, multimedia technology, hardware, software, databases, applications, and security; ensure proper investigation, troubleshooting, diagnosis and repair of system, hardware, software, network, website, telecommunication system and multimedia equipment malfunctions. **E**
- Monitor, analyze and identify District-wide information technology needs including system and equipment acquisition and replacement requirements; research, analyze and maintain current knowledge of new and emerging technologies to identify opportunities to enhance District-wide operations and meet technology needs; review and authorize proposals for service, system, equipment and software purchases. **E**
- Provide input into the development and preparation the annual preliminary budget of the District Technology Innovation Services; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations. **E**
- Direct the definition, design, development, and testing of new and revised information systems. **E**
- Provide leadership and direction for complex application systems projects and programs from design and development to implementation and completion. **E**
- Define requirements and plans for project lifecycle deployment. **E**
- Implement effective change management strategies to ensure District-wide project benefits and goals are realized. Efficiently identify and solve project issues. **E**
- Implement third party package software and modify programs to meet user needs while maintaining control and integrity of the District database. **E**
- Plan, organize, control and direct District-wide technology functions to facilitate and enhance the collection, management, manipulation, reporting and distribution of computerized data used for analysis; direct the programming, design, development, upgrading and implementation of new and existing software, databases and applications. **E**

**ASSISTANT DIRECTOR OF INNOVATION SERVICES – INFORMATION
TECHNOLOGY SUPPORT (CONTINUED)****REPRESENTATIVE DUTIES:** (continued)

- Assist in providing coordinating and directing District activities, communications and information between administrators, staff, vendors, service providers, contractors, information technology users, outside agencies and various local, state and federal agencies; direct activities, personnel and projects to ensure proper and timely resolution to information technology issues, problems, malfunctions and conflicts. **E**
- Assist in providing a comprehensive training program for District staff as new technology and applications systems are developed. **E**
- Plan, organize, control and direct user training, help desk and support functions related to the operation and efficient use of information technology systems and applications. **E**
- Advise and provide technical information and assistance to the Deputy Superintendent of Educational Services and other administrators regarding Department projects, activities, needs and issues; participate in the formulation and development of pertinent policies, procedures and programs. **E**
- Provide supervision and administrative support to assigned staff. **E**
- Coordinate installation services for both hardware and software issues, including student and administrative devices and associated equipment. **E**
- Ensure adequate resources and personnel to meet District-wide computer system and information technology needs; coordinate and direct related procurement and purchasing functions; develop and negotiate contracts and agreements; initiate personnel transactions, as appropriate; estimate time, staff and resource requirements for District-wide operations and projects; calculate and prepare cost estimates. **E**
- Provide technical expertise to administrators, personnel, outside agencies and the public concerning department operations and activities; respond to inquiries, resolve issues and conflicts and provide detailed and technical information concerning related projects, services, systems, laws, codes, standards, requirements, goals, objectives, rules, regulations, policies and procedures. **E**
- Attend and conduct a variety of meetings, as assigned; attend and participate in various technology committees, conferences, seminars, and in-services; prepare and deliver oral presentations concerning information technology systems, plans and equipment. **E**

Minutes
February 24, 2015**ASSISTANT DIRECTOR OF INNOVATION SERVICES – INFORMATION
TECHNOLOGY SUPPORT (CONTINUED)****REPRESENTATIVE DUTIES:** (continued)

- Supervise and evaluate the performance of assigned personnel; interview and select employees; make staffing recommendations and initiate disciplinary procedures, as needed. Direct and coordinate subordinate work assignments and review work to ensure compliance with established standards, requirements and procedures; ensure employee understanding of established requirements; participate in the development of staffing and operational analysis of assigned area. **E**
- Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:**Knowledge of:**

- Information technology systems and integration to support educational and administrative functions; including but not limited to enterprise software systems, computer hardware and software, data and communication systems, networks, and instructional technology delivery systems.
- Security standards and protocols.
- Current principles, practices, and standards of planning and project management.
- Budget preparation, control and cost/benefit analysis.
- Documentation standards and procedures.
- Data reporting and statistical analysis.
- Principles of leadership, management and supervision.
- City and community.
- Social, cultural and linguistic diversity of District, city and community.

Ability to:

- Assist to manage a District-wide information technology department including development, monitoring, installation, and maintenance of related systems, applications, and assigned personnel.
- Assist to develop proposals, budget forecasts, cost benefit analysis, and project planning.
- Analyze and prioritize complex information technology issues and develop effective course of action.
- Assist to ensure compliance with state, and federal laws and regulations and District policies and procedures.
- Communicate clearly, concisely and effectively both orally and in writing with diverse constituencies.
- Demonstrate competent understanding and expertise of information technology, project management, personnel productivity and operations.
- Effectively plan, develop, implement, and evaluate programs and services for area of assignment.

**ASSISTANT DIRECTOR OF INNOVATION SERVICES – INFORMATION
TECHNOLOGY SUPPORT (CONTINUED)****KNOWLEDGE AND ABILITIES:** (continue)**Ability to:** (continue)

- Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.
- Establish and maintain cooperative and effective working relationships with those contacted in the course of work.
- Evaluate emerging technologies and make recommendations relating to their use across District sites.
- Interface with user groups to determine and develop solutions to information technology needs.
- Perform systems analysis and programming.
- Manage a department servicing a diverse group of users.
- Motivate and lead employees.
- Manage the development and maintenance of software systems.
- Supervise and organize work flow, including the establishment and measurement of goals and objectives.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

A Bachelor's degree in computer science, information systems, business administration, accounting or other related field of study and minimum of five years' of increasingly responsible management experience in computer applications, infrastructure and systems, operations technical support, project management in a supervisory position experience managing a large, complex enterprise level technology organization.

WORKING CONDITIONS:**ENVIRONMENT:**

- Office environment.
- Noise from equipment operation.

PHYSICAL ABILITIES:

- Hearing and speaking accurately to exchange information.
- Seeing to view a computer monitor and read variety of materials.
- Sitting for extended periods of time.
- Dexterity of hands and fingers to operate a computer keyboard.
- Lifting or moving objects, normally not exceeding forty (40) pounds.

Reasonable accommodation may be made to enable a person with a disability to perform the essential duties of the job with or without reasonable accommodation.

Board Approved: 2/24/15 (9/05)

1 RESOLUTION NO. 14/15-3044

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Certification of a Board Member's Absences from Board Meetings

6 Rob Richardson

7 **WHEREAS**, Education Code Section 35120(c) states that "a Board Member may be
8 paid for any meeting when absent if the Board by resolution duly adopted and
9 included in its minutes finds that at the time of the meeting he or she was
10 absent as deemed acceptable by the Board;" and

11 **WHEREAS**, The Board of Education does find that Board Member Rob Richardson
12 was absent from Board meetings held on January 13 and January 27, 2015.

13 **NOW, THEREFORE, BE IT RESOLVED:** That the Board of Education authorizes
14 payment for Board Member Rob Richardson for the meetings of January 13 and
15 January 27, 2015, from which he was absent.

16 Upon motion of member Richardson and duly seconded, the foregoing Resolution
17 was adopted by the following vote:

18 AYES: John Palacio, Cecilia Iglesias, Valerie Amezcua, José A. Hernández
19 Rob Richardson

20 NOES:

21 ABSENT:

22 ABSTAIN:

23 STATE OF CALIFORNIA)

24)SS:
25 COUNTY OF ORANGE)

26 / / /
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1 I, Richard L. Miller, Secretary to the Board of Education of the Santa Ana
2 Unified School District of Orange County, California, hereby certify that the
3 above and foregoing Resolution was duly adopted by the said Board at a Regular
4 meeting properly noticed and held on the 24th day of February 2015 and passed by a
5 vote of 5-0 of said Board.

6 IN WITNESS WHEREOF, I have hereunto set my hand this 24th day of February,
7 2015.

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10 Richard L. Miller, Ph.D.
11 Secretary Board of Education of the
12 Santa Ana Unified School District
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SANTA ANA UNIFIED SCHOOL DISTRICT

BP 3100 (a)

Business and Noninstructional Operations

Budget

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, and comprehensive plans. The District budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the District. (cf. 0000 - Vision) (cf. 0200 - Goals for the School District) (cf. 0400 - Comprehensive Plans) (cf. 3000 - Concepts and Roles) (cf. 3300 - Expenditures and Purchases) (cf. 3460 - Financial Reports and Accountability) (cf. 9000 - Role of the Board)

The District budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

The Board shall adopt the budget only after a local control and accountability plan (LCAP) developed pursuant to Education Code 52060-52077 or an annual update to the LCAP is in place for the budget year. Expenditures necessary to implement the LCAP or the annual update during the subsequent fiscal year shall be included in the budget. (Education Code 42127) (cf. 0460 - Local Control and Accountability Plan)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year. (Education Code 42127)

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings on the proposed budget in accordance with Education Code 2103 and 42127. (cf. 9320 - Meetings and Notices) (cf. 9322 - Agenda/Meeting Materials) (cf. 9323 - Meeting Conduct)

BP 3100 (b)

The budget that is formally adopted by the Board shall be in the format prescribed by the Superintendent of Public Instruction. The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with criteria and standards adopted by the State Board of Education (SBE). (Education Code 33127, 33128, 33128.3, 33129; 5 CCR 15440-15451)

The budget shall provide that funding received through state supplemental and concentration grants pursuant to Education Code 42238.02 and 42238.03 shall be used in accordance with regulations adopted by the SBE for schoolwide or districtwide purposes to increase or improve services for students who are English learners, eligible for free or reduced-price meals, and/or foster youth at least in proportion to the increase to the district's revenue generated from such funds. (Education Code 42238.07) (cf. 3553 - Free and Reduced Price Meals) (cf. 6173.1 - Education for Foster Youth) (cf. 6174 - Education for English Language Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic plan for District revenues and expenditures. (cf. 2210 - Administrative Discretion Regarding Board Policy) (cf. 3110 - Transfer of Funds)

Budget Amendments

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the District's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when the state budget is adopted, collective bargaining agreements are accepted in, District income declines, increased revenues or unanticipated savings are made available to the District, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections. (cf. 3110 - transfer of Funds)

BP 3100 (c)

Legal Reference:

EDUCATION CODE

1240	Duties of county superintendent of schools
33127-33131	Standards and criteria for local budgets and expenditures
35035	Powers and duties of Superintendent
35161	Powers and duties, generally, of governing boards
42103	Public hearing on proposed budget; requirements for content or proposed budget
42122-42129	Budget requirements
42130-42134	Financial certifications
42140-42141	Disclosure of fiscal obligations
42238-42251	Apportionments to districts, especially:
42238.01-42238.07	Local control funding formula
42602	Use of unbudgeted funds
42605	Tier 3 categorical flexibility
42610	Appropriation of excess funds and limitation thereon
45253	Annual budget of personnel commission
45254	First year budget of personal commission
52060-52077	Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit

CODE OF REGULATIONS, TITLE 5

15060	Standardized account code structure
15440-15451	Criteria and standards for school district budgets

